

**THE CORPORATION OF THE
TOWNSHIP OF ARMSTRONG**

**MINUTES – REGULAR MEETING
January 8, 2020**

**MUNICIPAL COMPLEX – EARLTON
7:00 P.M.**

COUNCILLORS: Jean Marc Boileau, Mayor, Theodore Cull and Michèle Rivard
ABSENT: Matthew Golcic and Kevin Léveillé.
STAFF: Guy Laurin, ORO Water & Wastewater, Donald Antler, Public Works
Superintendent and Amy Vickery-Menard, Clerk-Treasurer
GUESTS: None

1. CALL TO ORDER & ROLL CALL – quorum achieved at 7:20 p.m.

2020-001

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Regular Meeting of January 8, 2020 be called to order at 7:20 p.m. Carried

2. ADOPTION OF AGENDA

2.1 Approval of the Agenda – Clerk noted no representative available for report; to be deferred to January 22, 2020.

2020-002

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT Council accepts the January 8, 2020 Agenda which forms part of each Councillor's package. Carried

3. DISCLOSURE OF CONFLICT OF INTEREST

- Councillor Cull noted disclosure on motion 2020-012; new gym flooring.

4. MINUTES OF PREVIOUS MEETINGS

4.1. Approval of Minutes - Regular Council Meeting held December 11, 2019.

2020-003

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the minutes of the Regular Meeting of December 11, 2019 be approved as circulated. Carried

5. PETITIONS AND DELEGATIONS

6. FINANCIALS

6.1. Armstrong Public Library Combined financial statement as at Dec 12, 2019. The Clerk presented the report which was provided to the Library Board to determine the combined financial position of the Library as we approach year end. The report was received by the Board at the Board meeting held December 18, 2019.

2020-004

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Armstrong Public Library combined financial statement as at December 12, 2019 be hereby accepted as presented for information. Carried

7. REPORTS

7.1. Receive Mayor's Report – Mayor Boileau reported status updates on the following:

- Active School Travel Project with école Assomption and Timiskaming Health Unit – a walkabout is being scheduled for this month.
- Recreation meeting held January 7, 2020:
 - Finalization of the Festival (Jan. 31 – Feb 2). He provided a summary of the program.
 - Day in the Park will not be held this year due to dates and conflicting activities.
 - Outdoor movie night and pool party will continue.
- Request for reduced rate for ice time in booking multiple times. Council discussed the current rate in comparison to other areas. The concensus is to remain status quo on rates.

2020-005

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Council of the Corporation of the Township of Armstrong hereby accepts the Mayor's report of January 8, 2020 as presented. Carried

7.2. Receive Fire Chief Report – No representative in attendance; deferred to January 22, 2020 meeting

7.3. Receive Public Works Report – Donald Antler, Public Works Superintendent reported on the following activities:

- Equipment, operations and maintenance – everything pretty good, no callouts over the holidays. Repaired the snowblower and plans to keep it running however noted the age of the equipment.
- Snowmobile trails on municipal roads and property – the club had been advised the section of trail through the Jules Gravel Subdivision will be required to be relocated after this season, however will remain status quo for the 2020 season.
- Air Quality Inspection of Arena – scheduled and complete however Superintendent noted he was unavailable for the inspection. The Clerk provided notice the inspection passed and a copy of the inspection notice is posted at the facility. The Public Health Inspector noted there were signs of irritants in the air and staff will evaluate and maintain the equipment.

2020-006

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Council of the Corporation of the Township of Armstrong hereby accepts the Public Works report of January 8, 2020 as presented. Carried

7.4. Receive Water & Sewer Report – Guy Laurin, ORO Water & Wastewater presented the Report and noted the following:

- 2019 Annual Reports drafted for presentation at the January 22, 2020 meeting.
- Awaiting final 2019 Audit report and will present at the January 22, 2020 meeting.
- Requested quotes and options on wells to assist with 2020 capital planning and budgeting.

7.4.1 Water & Wastewater Report of January 8, 2020

2020-007

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Council of the Corporation of the Township of Armstrong hereby accepts the Water and Wastewater Report by the ORO (Overall Responsible Operator) of January 8, 2020 as presented. Carried

7.5. Receive Board and Committee Reports

7.5.1. Armstrong Township Public Library – Councillor Rivard

2020-008

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Council of the Corporation of the Township of Armstrong hereby accepts the Armstrong Public Library Report by Councillor Rivard as presented. Carried

7.6 Receive Administration Report – Amy Vickery-Menard, Clerk-Treasurer

7.6.1 Report to Council 2020-01 Asset Management State of Maturity

7.6.2 Report to Council 2020-02 ONE Investment Program

7.6.3 Report to Council 2020-03 Gym 2019 Year Recap

2020-009

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT Report to Council 2020-01 re Asset Management State of Maturity be accepted as presented.

AND FURTHER THAT the Asset Management State of Maturity Report dated November 2019 be accepted as presented with further considerations to be made in respect to the information and recommendations listed in the report during planning for Asset Management. Carried

2020-010

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT Report to Council 2020-02 be hereby accepted as presented for information and that participation in The One Investment Program be considered an allowable investment option under the Municipal Investment Policy, as the securities held in the ONE Portfolios consist exclusively of highly rated, diversified investment instruments that are guaranteed to be eligible investments as defined in O. Reg. 438/97 (as amended) under the Municipal Act. Carried

2020-011

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT Report to Council 2020-03 re Gym 2019 Year Recap be accepted as presented for information (awaiting direction). Carried

Councillor Cull disclosed a direct conflict of interest.

2020-012

Moved by: Theodore Cull
Seconded by: Michèle Rivard

WHEREAS the 2019 budget provided for \$15,000 capital expenditures for the gym facility;

AND WHEREAS the estimated balance at year end after maintenance and inspection of the gym equipment combined with unspent funds is \$12,000;

NOW THEREFORE IT BE RESOLVED THAT staff are directed to look into prices in replacing flooring in the gym in Earlton (appropriate flooring). Carried

8. BUSINESS ARISING FROM THE MINUTES

9. NEW BUSINESS

10. CORRESPONDENCE

- Township of Armstrong Public Library Combined Financial Statement as at December 12, 2019.
- Township of Armstrong Public Library minutes of the meeting of November 20, 2019.
- Guy Laurin, ORO Water & Wastewater re Water and Wastewater Report of January 8, 2020.
- Councillor Rivard Library Summary Report of December 18, 2019 meeting.
- Amy Vickery-Menard, Clerk-Treasurer Report to Council 2020-01 Asset Management State of Maturity.
- Amy Vickery-Menard, Clerk-Treasurer Report to Council 2020-02 ONE Investment Program.
- Amy Vickery-Menard, Clerk-Treasurer Report to Council 2020-03 Gym 2019 Year Recap.
- Dave Treen, Clerk, City of Temiskaming Shores re rate increase for recycling.
- Carol Anne Regele, Secretary, Temiskaming Veterinary Services Committee re 2020 Membership Fee and notice of AGM.
- TMSA 4th Quarter 2019 Reports.
- MPAC 2020 Assessment Change Reports.
- Carman Kidd, Chair, Temiskaming Shores and Area Physician Recruitment and Retention Committee re Initiatives.
- MPAC re 2020 Municipal Levy.
- Ministry of the Environment, Conservation and Parks re 2018-2019 Chief Drinking Water Inspector Annual Report.
- Jamie McGarvey, AMO President request for action re transition of the Blue Box to Full Producer Responsibility.
- OMERS news release dated December 12, 2019 naming Blake Hutcheson as CEO effective June 1, 2020.

- Ministry of Children, Community and Social Services re assessing Ontario’s Poverty Reduction Strategy.
- City of Woodstock resolution of council re ban of single-use plastic handled shopping bags.
- Northern Ontario School of Medicine (NOSM) re CampMed and request for donation.

10.1. Receive the Correspondence

2020-013

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT correspondence for the Regular Meeting of January 8, 2020 be read and accepted by Council. Carried

2020-014

Moved by: Theodore Cull
Seconded by: Michèle Rivard

WHEREAS the City of Temiskaming Shores has provided notice of the increase in the fee for the acceptance of recyclable materials at the Spoke Transfer Station from \$271/tonne to \$295/tonne effective January 1, 2020;

AND WHEREAS pursuant to the Agreement the City reserves the right to review and amend the fees on an annual basis;

NOW THEREFORE BE IT RESOLVED THAT the Corporation of the Township of Armstrong accepts the notice of fee increase as presented. Carried

2020-015

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Council of the Corporation of the Township of Armstrong approves the Temiskaming Veterinary Services 2020 membership renewal in the amount of \$225.00. Carried

11. BY-LAWS

- 11.1 By-Law 2020-01 to adopt the 2019 Biennial Municipal Structure Inspection Report.
- 11.2 By-Law 2020-02 Agency Agreement for participation in the ONE Investment Program.
- 11.3 By-Law 2020-03 to amend By-law No. 2015-41 erection and removal of stop signs at intersections and to repeal By-law No. 2006-12.

2020-016

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT By-Law 2020-01 being a By-Law to adopt the 2019 Biennial Municipal Structure Inspections for the Corporation of the Township of Armstrong be read a first, second and third time and finally passed under the hands of the Mayor, Clerk and seal of the Corporation on this 8th day of January, 2020. Carried

2020-017

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT By-Law 2020-02 to authorize the Corporation of the Township of Armstrong (the “Corporation”) to enter into the Agency Agreement, as defined herein, between CHUMS Financing Corporation and Local Authority Services, as Agent, and Eligible Investors with

respect to “ONE Investment” and to authorize the Treasurer to execute the necessary documents from time to time for the Purpose and to Repeal By-law No. 2012-20 be read a first, second and third time and finally passed under the hands of the Mayor, Clerk and seal of the Corporation on this 8th day of January, 2020. Carried

2020-018

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT By-Law 2020-03 being a By-Law to amend By-law No. 2015-41 a By-law to provide for the erection and removal of stop signs at intersections and to repeal By-law no. 2006-12 a By-law to provide for the erection of stop signs at intersections be read a first, second and third time and finally passed under the hands of the Mayor, Clerk and seal of the Corporation on this 8th day of January, 2020. Carried

12. NOTICE OF MOTION

13. IN CAMERA (CLOSED SESSION)

14. CONFIRMATORY BY-LAW – By-law No. 2020-04 – to confirm proceedings of Council.

2020-019

Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT By-Law 2020-04 being a By-Law to confirm certain proceedings of Council of the Corporation of the Township of Armstrong held on January 8th, 2020 be read a first, second and third time and finally passed under the hands of the Mayor, Clerk and seal of the Corporation on this 8th day of January, 2020. Carried

15. ADJOURNMENT

2020-020

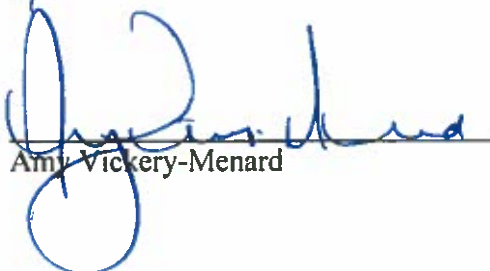
Moved by: Theodore Cull
Seconded by: Michèle Rivard

THAT the Regular Meeting of January 8th, 2020 be adjourned at 9:04 p.m. to meet again at the Special Meeting of Council the 14th day of January, 2020 at 5:00 p.m. Carried

Mayor:


Jean Marc Boileau

Clerk-Treasurer:


Amy Vickery-Menard